

**Wickliffe Firefighters Local 1536**  
*and*  
**Wickliffe Fire Department**  
*in association with*  
**Elmhurst Honor Guard Training Academy**  
*present*

**HONOR GUARD BASICS**  
**For the Law Enforcement & Fire Services**

**October 28<sup>th</sup>, 29<sup>th</sup> and 30<sup>th</sup>, 2024**  
**from 0800 until approximately 1700 each day**



Perhaps you are like many other departments including ours and have talked about forming an honor guard but just didn't know where to start. Well in 2011, the Wickliffe Fire Department began its own Honor Guard after hosting the Elmhurst Honor Guard Training Academy. The course was a regional success for both the law enforcement and fire services. More than 13 years later, we will be hosting the Academy again. So if distance and travel costs were holding you back, now is your chance to join us locally and acquire the skills and knowledge necessary to form your department's honor guard.

Honor Guard Training Basics is a 24 hour course taught in three consecutive class days. The course objectives are designed to put current or potential honor guard members at the top of their game. Developed with the combined input from law enforcement, fire, and military services, this course is taught in a strict, well organized, and easy to learn setting. In addition to the traditional drill and ceremony procedures used for years by the military, students are also trained in profession specific duties such as line of duty funeral procedures and parade etiquette. With the majority of class time spent executing maneuvers in a hands-on setting, students are given the opportunity to work one-on-one with instructors in order to perfect their skills. All students will have the opportunity to display their acquired accuracy and excellence as they participate in mock funeral ceremonies, maneuver a standard competition course, and pass in review on the final day. Other course exercises include: basic and advanced marching, color guard protocol and execution, rifle and parade tool manual of arms, and much more.

Warning - This course is skill based and requires all students to participate equally. Honor Guard Basics will take students beyond just learning basic maneuvers and drills. Striving for proficiency, instructors will consistently encourage students to perfect their skills. This course may not be for everyone and will not deviate from the attention to detail it deserves.

Cost of the class is \$400 per student.

(Includes 24-hour course, course manual, 2 uniform of the day t shirts, ball cap, sunglasses, and dress white gloves)

Lunches and snacks will be provided on site each day to preserve an efficient agenda.

Class space is limited. First Come / First serve / First Paid Basis  
Class will be held locally in Wickliffe at the  
Center for Pastoral Leadership.

**FOR MORE INFORMATION OR TO REGISTER,  
PLEASE CONTACT**

**J.P. Michalak or the on duty OIC at (440) 943-7133.**

email: [jpmichalak@wickliffefire.org](mailto:jpmichalak@wickliffefire.org)

**CLASS OPENINGS WILL BE FILLED ON A FIRST COME / FIRST PAID BASIS**

***The only method of payment accepted will be checks or PO payable to the Wickliffe Firefighters Local 1536.***

***Due to a planned instructor to student ratio, all payments must be received in full by September 15<sup>th</sup>, and a refund can only be issued up until September 25<sup>th</sup>.***

***Upon receipt of full payment, each participant will receive a confirmation email.***

Registration forms are necessary for each student and can be mailed, faxed, or emailed.

Fax: (440) 943-7144 attn. J.P. Michalak

Mail:  
Wickliffe Firefighters Local 1536 c/o J.P. Michalak  
29885 Euclid Avenue  
Wickliffe, Ohio 44092

Email:  
[jpmichalak@wickliffefire.org](mailto:jpmichalak@wickliffefire.org)

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(Cut and mail this portion)

**Honor Guard Training Basics Registration**

(One registration form per student)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Department: \_\_\_\_\_

T- Shirt Size: \_\_\_\_\_